Open your preferred web browser. For this tutorial I will be using Safari on the MacOS Ventura. There are subtle differences between Ventura and earlier MacOS, most notably the Settings Panel. If you have issues following along please see ICT during Week ONE for additional guidance.

Begin by going to <u>https://portal.spotswoodcollege.school.nz/osx</u> to download the portal app.

Once the download is complete click the downloads icon on the bottom right and click on the CompanyPortal-installer.pkg to begin installation of the app.



Click continue



Again, Click continue



Accept the Licence agreement



Click Install



Authorise the installation with your MacBook account and password



Close the installer when it is complete



You may choose to keep or discard the downloaded app



You will see a notice from Microsoft regarding the AutoUpdater, click OK then it will display the following settings panel. For now we can ignore this as we are done installing the App.



You have succesfully installed the Company Portal App you can close or minimise Safari and the Microsoft AutoUpdate configuration.

Click the Launchpad Icon and open the Company Portal App to begin registering your device on the Spotswood College Network.



Sign In with your Supplied User Account and Password



Click Begin.



Click Continue



Click Download Profile.

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byod.spotswoodcollege.school.nz			
Review privacy information Install management profile Checking device settings	 Install management profile Download profile Select Install and follow the on-screen instructions to complete the installation. Come back to Company Portal. 		
	Learn more		

You should see a notification regarding profile installation.

Click it to open the settings panel



Click the Management Profile to begin installation.



Click Install



Enter your MacBook User and Password to authorise the install.



You will see profiles being added.



when complete you will see the 'Your All Set' notification in the Company Portal App. Click Done and you and you are finally.... Done.

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	Devices Apps Support	
	Admin's MacBook Pro	
	() This is the device you are currently using.	
	Status	
	In compliance	
	This device meets company compliance and security policies. You can access resources like cor	npany
	email with this device.	
	Original name	
	Admin's MacBook Pro	
	Manufacturer	
	Apple	
	Model	
	MacBook Pro	
	Operating system	
	macOS	

Take a look at your available WiFi and confirm Student_Trusted is there. This is the network that should auto connect when you come on to Spotswood College grounds.

If you do not see it there please drop into ICT during week ONE with you device to troubleshoot .