



PERSONNEL MANAGEMENT

Rationale:

As a “good employer”, the Board of Trustees recognises that the welfare and best interests of staff, both teaching and non teaching, is paramount.

Guidelines:

1. All staff will have relevant employment contracts.
2. The Principal shall be responsible for approval of sickness and bereavement leave if for 5 days or less.
3. Effective open communication will be encouraged between BOT, students, staff, senior management and the community to support student learning.
4. Best possible resources will be supplied within budget guidelines.
5. Professional Development will be available to staff to enhance their practice.
6. The Principal will be responsible for recognising staff achievements and acknowledging these as appropriate.

Conclusion:

That Spotswood College will provide a climate of appropriately recognised staff that are valued and supported which will have positive outcomes for students.

Approval:

When the Board approved this Policy it agreed that no variations of this Policy or amendments to it could be made, except with the majority approval of the Board.

Approved by the Board of Trustees on 30 November, 2015

Signed on behalf of, and with the authority of the Board

_____ on _____ (Date)
Board Chairperson

Due for Review: November, 2018

Reviewed Date: _____ Signed for B.O.T. _____